

Order invoicing

Invoicing action is available for orders which have at least one line in “Shipped” stage.

In the following image, invoicing is done by clicking on “Create invoice” button.

UBL-RO-007 / Test-Cursor-code-for-date-pciekr-cell

Confirmed with changes, Fully shipped

Order header

Ship-to address

Buyer

Quantore Europe B.V.

Creation date

01/22/2026, 11:15 AM

Comment

Dropship order from Quantore B.V

Bill-to GLN

8712423017245

Requested delivery date

02/10/2010, 01:00 AM

Type

Standard

Partial delivery

No

Buyer line	Product code	Product description	Unit price	Quantity ordered	Total price	Requested delivery date	Scheduled delivery date	Confirmed quantity	Confirmed price	Status	Stage
1	SKUB002	Canon 719 - Black - origina...	€89.99	10	€899.90	12/04/2024	02/24/2026	10	€4.00	⬆	🚚
							02/27/2026	10	€674.00	⬆	🚚
2	SKUB003	HP Toner Collection Unit - ...	€10.16	5	€50.80	12/04/2024	02/27/2026	5	€5,510.16	⬆	🚚

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Archive order

Create invoice

After selecting the “Create invoice” button, user is forwarded to Classic Order Manager in embedded view to finalize invoice creation. Invoice creation in embedded view does not contain “Search panel” and breadcrumbs in order to avoid using Classic Order Manager for features supported in New Order Manager. Instead it contains a “Back” button when picking despatch advice (routes back to “Order details” in New Order Manager) and when the invoice is being created actually (routes back to despatch advice picking screen).

Showing 1-3

Message type	Customer order number	Despatch advice number	Sender	Receiver	Date / Time
DESADV	UBL-RO-007	123123j			February 24, 2026 12:00:00 AM
DESADV	UBL-RO-007	123412			February 27, 2026 12:00:00 AM
DESADV	UBL-RO-007	123j-d			February 27, 2026 12:00:00 AM

Create invoice

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Buyer : Quantore Europe B.V. (Seller)

Purchase order number : UBL-RO-007

Bill-to address : 8712423017245

Order status : Confirmed with changes, Fully shipped

Despatch advice number : 123123j

Order creation date : 22-01-2026

Order date : 08-01-2026

Ship Date : 24-02-2026

Requested delivery date : 10-02-2010

Order type : Standard

Partial delivery : No

Seller : Onetrail Test Seller (Seller)

Sales order number : Test-Cursor-code-for-date-pciekr-cell

Ship to address

Order comments:

Dropship order from Quantore B.V

Invoice

Invoice Number

Total levies

€ 0.00

Total items

€ 27,550.80

End total

€ 33,336.47

Invoice Date

04-03-2026

Total discounts

€ 0.00

Net total

€ 27,550.80

Payment Due Date

03-04-2026

Total charges

€ 0.00

VAT amount

€ 5,785.67

Add header discounts

Add header charges

Add header text

Select checkbox to default from settings/ enter default VAT

	Status	Sales #	Line #	Item number	Item description	Quantity	Unit price	VAT	VAT amount	Total (ex. VAT)
☐	🚚	2	2	SKUB003	HP Toner Collection Unit - Waste toner collector	5	5510.16	☒ NL HIGH 21.0	5785.67	27550.80

Add line levies

Create invoice

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Creating an invoice for the order updates the processing state of both the order and its line items:

- An order stage is switched from “Fully shipped” stage to “Fully invoiced” or “Partially invoiced” depending whether all the lines are invoiced or not
- An order stage is switched from “Partially shipped” stage to “Partially invoiced” stage
- Line items transition from stage “Shipped” to stage “Invoiced”